

eAudiobooks Checkout Help Sheet

Once you have searched NetLibrary and selected an eAudiobook to listen to, you can check out and download the title to your computer.

To checkout an eAudiobook if you are using the Manual Download Method:

1. From search results, click on the **Download this eAudiobook** link.

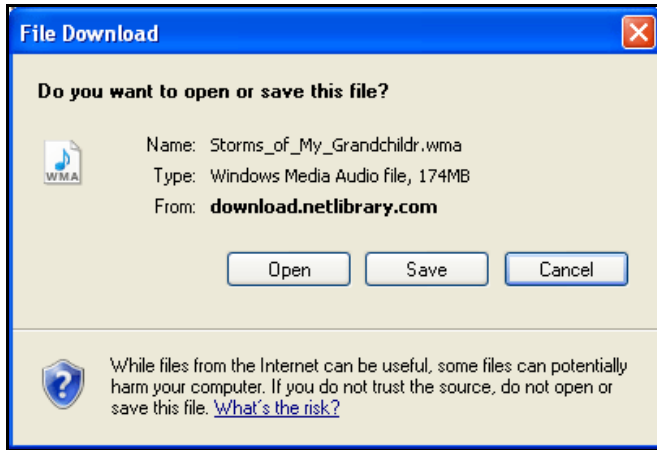


2. Select a quality option: CD Quality or Radio Quality



- Choose **Radio Quality** if you are on a dial-up connection
- Choose **CD Quality** if you are on a high-speed internet connection or if you plan to transfer the eAudiobook to a portable device.

3. Select **Save** to download the file to a directory.



4. Once the download is complete, open the eAudiobook directly from your media player or use Windows Explorer.

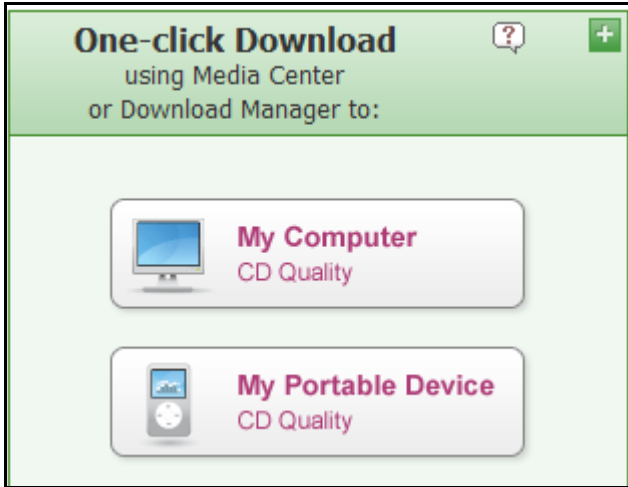
Note: Before transferring an eAudiobook to a portable device, you must open it at least once on your computer. You can then transfer the title to a portable device using your media player.

To checkout an eAudiobook if you are using Media Center or Download Manager:

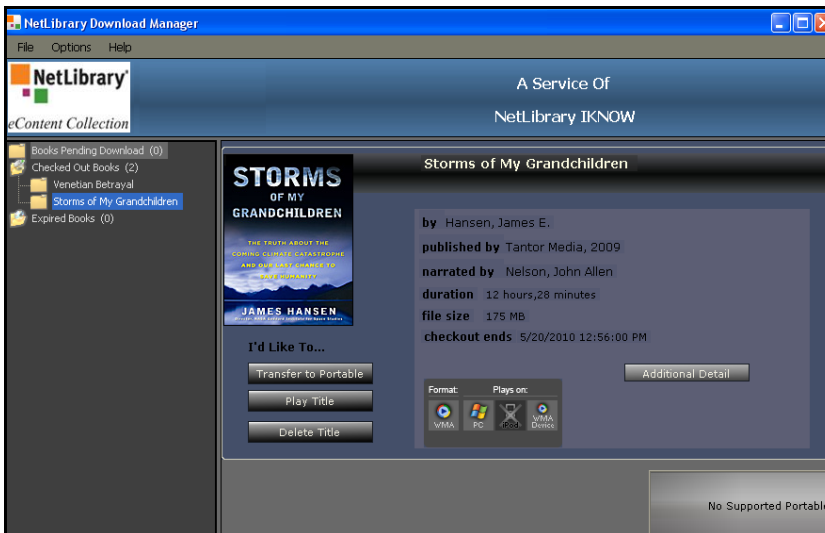
1. From search results, click on the **Download this eAudiobook** link.



2. Select a destination for your eAudiobook: My Computer or My Portable device:



3. Your eAudiobook will automatically download and open your One-click application.



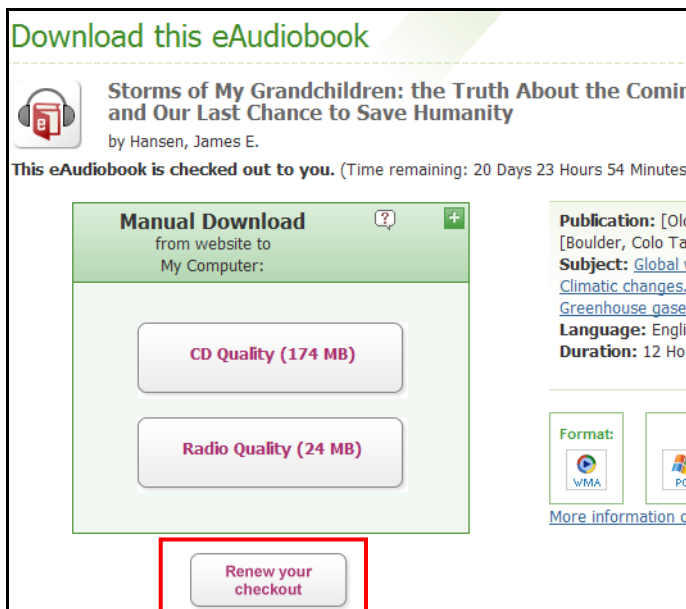
Renewing an Expired License

To renew the expired license on the NetLibrary website:

1. Log in to your account at the NetLibrary website.
2. Click on the **Checked Out Items** link in the top right corner of the page. This displays your checked-out titles.



3. Find the eAudiobook title you wish to renew and click on the Download this Audiobook link.
4. Click on the **Renew your Checkout** link



5. Your license is renewed and you can listen to your eAudiobook during the checkout period. You may now also transfer the eAudiobook to your portable device.
Note: First delete the eAudiobook from your portable device before transferring it again.